



# SALAMANDER

WHEN IT MATTERS

## 01 TAG SETUP



Dashboard

Welcome, John Doe

Admin



### USER PROFILE

\*User Name  
john.doe

New Password

\*Password  
[Empty field]

\*Full Name  
John Doe

\*E-Mail Address  
jdoe@county.org

\*Organization  
APP PURCHASING ORG

Time Zone  
Your Organization Time Zone

Linked Responder Record  
John Doe [DL12345678]  
John Doe's Organization [ORGID123456]

Disabled

### ASSIGNED FEATURES

Salamander Live (website login)  
0001 [SalLive Organization] End

Incident Map  
0001 [SalLive Organization] End

01 TAG (self check-in accountability app)  
0001 [App Purchasing Org] End  
Device: 2016-02-05T 18:31:37.946z X

02 TRACK (accountability app)  
0001 [App Purchasing Org] End  
Device: 2016-02-05T 21:02:41.849z X

### SECURITY ROLE

Choose a security role...

Organization Admin

[Read Only](#)

[Resource Data Entry](#)

[Resource Print Only](#)

[Resource Qual Mgmt](#)

[Resource View Only](#)

[Tag App](#)

[Track App](#)

Assigned Roles

Administrator		X
Exercise Scenarios	<input checked="" type="checkbox"/> Include Children	X
Washington County	<input type="checkbox"/> Include Children	X
add organization		
TagApp		X
APP Purchasing Organization	<input checked="" type="checkbox"/> Include Children	X
Washington County	<input type="checkbox"/> Include Children	X
add organization		
Incident View		X
State Organization	<input checked="" type="checkbox"/> Include Children	X
APP Purchasing Organization	<input type="checkbox"/> Include Children	X
add organization		

#### User Profile:

1. Select a user name. (often this will be "firstname.lastname")
2. Check the "New Password" check box if it isn't already checked.
3. Enter the User Password. (Minimum 8 characters, 1 upper, 1 lower, 1 special, 1 number)
4. Enter the full name of the user. If the user has a responder record click the name that shows up in the drop down list. This will link the responder record.
5. Enter the email address of the user. This will allow the user to reset their password.
6. Enter the name of the APP PURCHASING ORGANIZATION. This will allow purchased and available applications to appear in the "ASSIGNED FEATURES" Column.
7. Set the timezone of the user. This will affect the timestamps on reports that the user views.

#### Assigned Features:

Only features that have been purchased and are available will be visible in this column.

1. Select the "Salamander Live" check box if you want the user to be able to login to the website. This is optional but not required to make use of the mobile apps.
2. Select the "Incident Map" check box if you want the user to be able to view GPS enabled maps on the website. You must enable "Salamander Live" to make use of the "Incident Map"
3. Select the "01 Tag" check box if you want the user to be able to use the "01 Tag" Mobile App. No other features must be selected to make use of the "01 Tag" feature.
4. Select the "02 Track" checkbox if you want the user to be able to use the "02 Track" Mobile App. No other features must be selected to make use of the "02 Track" feature.

After the user has logged into either the "01 Tag" or "02 Track" app a device date listing will appear under the corresponding feature. Each mobile feature can have 2 devices associated with it. To switch devices click the RED X next to a device listing. Then the user will be able to log into a new device

#### Security Role:

If the user already has an account setup they may have some roles already listed. These do not need to be removed.

1. Scroll through the "Choose a security role..." list and select the "Tag App" role if the user has selected "01 Tag" from the assigned features.
2. Under the "Assigned Roles" there will now be a box called "Tag App". Click the "add organization" box.
3. Enter the name of the APP PURCHASING ORGANIZATION.
4. Enter the name of the resource organizations that you want the user to be able to download.
5. Scroll through the "Choose a security role..." list and select the "Incident View" role if the user has selected "01 Tag" from the assigned features.
6. Under the "Assigned Roles" there will now be a box called "Incident View".
7. Click the "add organization" box.
8. Enter the name of your state and then select the "Include Children" check box.
9. Enter the name of the APP PURCHASING ORGANIZATION.

